

**Winnebago Presbytery  
Stated Meeting  
September 13, 2011  
First Presbyterian Church, Manitowoc, WI**

**Opening Worship**

Presbytery opened with worship in the sanctuary of First Presbyterian Church. Worship leaders were the Rev. Matt Sauer, Commissioned Ruling Elders Alyson Janke and Cheryl Lepak. Worship included the celebration of Holy Communion.

**Convening the Meeting**

The Moderator, Elder Jeanne Nymoen, declared a quorum present and the meeting was called to order immediately following worship at 9:40 a.m.

<b>Roll Call</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Craig Alwin	X		
Randal Argall	X		
Thomas Beck			X
John Billings		X	
Sid Bouldin		X	
Kevin Buchanan	X		
Marion Conditt		X	
C. Nelson Craig	X		
Edward Esler		X	
Robert Everhard		X	
Jack Harrison		X	
Clifford Haskins		X	
Donald Heeringa		X	
Richard Hill		X	
Paul Huxtable	X		
Roy N. Johnson		X	
William Kamke		X	
Kathy Keener-Han	X		
Donald King	X		
Ray Larson		X	
Cynthia Little			X
Michael Lukens	X		
John Lyford		X	
Sherwood McKay		X	
Richard Manny	X		
Richard Marcy	X		
Peter Markey		X	
Paul Martin		X	
Patricia Matthew		X	
Julie Meadows		X	
Richard Moore	X		
Sarah Moore-Nokes	X		
Jon Nelson	X		
Joy Nelson-Jeffers	X		
Barbara Peterson		X	
Mary Ann Petro		X	
Susan Phillips		X	
William Plank	X		
Rebecca Proefrock	X		
Mara Liz Rivera	X		
Matthew Sauer	X		
JoAnn Schoblaski			X
Edward Slusser		X	

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<u>Roll Call</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Michael Spangler		X	
Ted Sperduto	X		
Lois Swanson			X
Wilfred Tabb		X	
Marcia Thomas	X		
Sara Ver Burg	X		
Colin Webster		X	
Tom Willadsen	X		
Janet Wolfe	X		
Wright, Stephen A.H.	X		
Margaret Zedan			X
Susan Zencka	X		

11/56 It was VOTED to excuse those so listed.

**Churches Represented**

Abbotsford	Jim York
Amberg	Matt Mattison
Aniwa	Steve Thompson
Appleton	Not Represented
Arpin	Not Represented
Athelstane	Bonney Reese
Crivitz	Amber Pelkin
De Pere	Annaliese Waggoner
Fond du Lac	Jim Hubbard and Roy K. Johnson
Gleason	Not Represented
Green Bay First	Nancy Siewert
Green Bay Wequiock	Not Represented
Kiel	Not Represented
Kimberly	Not Represented
Lakewood	Linda Stearns
Laona	Linda Mentz
Manitowoc	Théo Lynne Hoffman
Marinette	Patricia Pottratz
Marshfield	Dorothy Huntwork Shields
Melnik	Excused
Merrill	Not Represented
Neenah	Howard Kidd and Gina Struensee
New Franken	Not Represented
Oconto	Not Represented
Omro	Not Represented
Oshkosh	Sharon Engel
Pembine	Thomas Zernia
Pickett	Not Represented
Schofield	Jess Wakefield
Shawano	Ed Moede
Sheboygan	Keith Rowe
Stevens Point	David Arey
Wabeno	Lori Brooks
Wausau	Mary Sperduto
Wausaukee	Gerald Rowley
Weyauwega	Melody Hurst
White Lake	Not Represented
Wild Rose	Not Represented
Winneconne	Rosemary Shade

11/57 It was VOTED to excuse those so listed.

**Commissioned Ruling Elders:** Phil Kinzel, Richard Kreager, Cheryl Lepak, Dennis Mannering, Wendy Mannering, Jess Wakefield, Lina Wittmann  
**CREs Excused:** Max Ballard, George Buchanan, Jean Hamersky, Warren Kraft

**Council Members:** Alice Ackermann, Bette Hoytink, Jeanne Nymoen (Presbytery Moderator), and Jean Schneider

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**Presbytery Committee Members:** Barbara Jordanger, Jan Nelson, Judy Nighorn, and Jennifer Zander

**Presbytery Staff:** Nancy Barczak

**Visitors:**

Amberg	Ron Holmes
Aniwa	Donald Thompson
Appleton	Beverly Craig
Crivitz	Jerry Reiss
DePere	Anne Dropp
Kiel	Doris Krueger and Thomas Lefebber
Manitowoc	Ann Gold, Rickey Haucke, and Meredith Sauer
Wausaukee	Linda Hogan-Stream
Manassas, Virginia	Martha Henry-Barlow

**Early Leave:**

11/58 It was VOTED to grant early leave to the commissioners from Lakewood, Laona, and Wabeno.

**Corresponding Member**

11/59 It was VOTED to seat Elder Alyson Janke, John Knox Presbytery, as a corresponding member.

11/60 It was VOTED to grant privilege of the floor to Ruling Elder Barbara Jordanger (Stevens Point) and the Rev. Paul Demuth, St. Elisabeth Seton Parish, Green Bay.

**Adoption of the Docket:**

11/61 It was VOTED to adopt the docket as distributed.

**Report on Arrangements:** The Rev. Matthew Sauer welcomed presbyters to Manitowoc and reported on the arrangements for the day.

**Introduction of New Elders and Visitors**

First time elder commissioners and visitors were introduced from Amberg, Lakewood and Marshfield.

**STATED CLERK'S REPORT** (Dr. Michael Lukens)

11/62 It was VOTED to approve the minutes of the May 10, 2011, Presbytery stated meeting as printed.

11/63 It was VOTED to receive the report of the Administrative Commission on the installation of the Rev. Jon Nelson as Designated Pastor of the Pioneer Presbyterian Church, Marinette, WI, on 31 July and to dismiss the Commission with gratitude.

11/64 It was VOTED to appoint an Administrative Commission for the organizational development of a new church as a merger of the three churches of the Forest Larger Parish (Lakewood First, Laona First, and Wabeno First churches), to make recommendation with appropriate documentation to the Presbytery on the establishment of this church, and to be composed of the following persons:

Lori Brooks (RE)	Orville Fuller (RE)	Cliff Haskins (TE)	Linda Mentz (RE)
Jon Nelson (TE)	Lina Wittmann (RE)	Michael Lukens (TE)	Convener and Moderator.

11/65 It was VOTED to adopt the following resolution: In case of operational or administrative omission or irregularity in the manuals of Presbytery in the next year, effective this date, the provisions of the immediately previous Form of Government will apply, pending revision of the appropriate manual of operation.

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The Clerk reported that the state has issued guidelines for the Concealed Carry of Weapons act that will go into effect on 1 November, but has not yet published specific rules of implementation. Information will be shared with congregations as it becomes available.

**11/66 It was VOTED to receive the Necrology Report and make it part of the permanent minutes. (Appendix A)**

The Clerk's report was suspended for the Order of the Day, a presentation regarding alcohol abuse.

### **Alcohol Abuse in Northeastern Wisconsin: A Challenge for our Churches**

Presbyters welcomed the Rev. Paul Demuth, St. Elisabeth Seton Parish, Green Bay, who served on a task group of the Bay Area Community Council (Green Bay) that put together a study related to the issues of alcohol abuse in Brown County. Fr. Demuth shared copies of the in-depth study and its summary assessments. One of the primary things learned was that the only effective way to reduce the problem appears to be substantial change in the culture.

### **RECESS FOR LUNCH**

Presbytery recessed for lunch following prayer offered by the Rev. Susan Zencka.

### **RECONVENING THE MEETING**

The Moderator, Jeanne Nymoer, reconvened the meeting at 1:00 p.m.

### **SPEAK OUT**

- Alyson Janke announced that Wild Rose Presbyterian will host a Welsh Hymn Sing at 2:30 p.m. on September 18.
- Linda Mentz, First Presbyterian, Lakewood, invited anyone interested in finding out more about Alpha courses to contact her.
- Lin Wittmann was pleased to announce that the Wausaukee Presbyterian Women have reactivated their organization and has begun meeting.
- Craig Alwin invited presbyters to the 116<sup>th</sup> Chicken Pie Supper at First Presbyterian, Oconto on October 15.
- Tom Willadsen announced that Presbytery will conduct a Presbyterian Joke Night following the Friday, November 11, portion of the Presbytery meeting.
- Wendy Mannering invited presbyters to attend the Gatlin Concert at Wabeno on September 25.
- Richard Manny announced that Marcia Thomas successfully completed the Habitat Bike Ride this summer. He also reported on the successful joint youth mission trip with kids from Sheboygan, Kiel and Abbotsford to the Twin Cities area.
- Richard Manny also reported that the southeast cluster of churches will be participating in a pulpit exchange on October 9.

### **STATED CLERK'S REPORT (Continued)**

Dr. Lukens reported that the Preble Park property has been appraised at \$375,000 and that the sale of the property is being handled by Hilgenberg Realty (Green Bay).

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**11/67** It was VOTED to grant permission for the Preble Park Administrative Commission to negotiate terms of sale and counteroffers with any potential buyer, subject to final approval of Presbytery in the sale of the property.

**11/68** It was VOTED to transfer the following members from Preble Park Presbyterian Church at their request:

- To First United Presbyterian Church, De Pere - Isabelle Fries
- To First Presbyterian Church, Green Bay - Allen Collins, Melvin Collins, Irma Lyons, Eugene Reynolds, and Joan Reynolds.

The Clerk reported that Presbytery has received written requests for dismissal or separation from four churches of Presbytery.

**11/69** It was VOTED to postpone consideration or referral of these church requests until the report of the Presbytery "Council" during this meeting.

**NOMINATING COMMITTEE REPORT** (Ms. Jean Schneider, Moderator)

Ms. Schneider reported the committee is seeking the names of persons interested in serving as alternate commissioners to the 2012 General Assembly as well as for presbytery committees.

The slate of nominations for Presbytery Officers was presented. The Moderator called for additional nominations from the floor and none were received.

**11/70** It was VOTED to elect Teaching Elder, Ted Sperduto as Presbytery Moderator and Ruling Elder Howard Kidd as Presbytery Vice Moderator.

**PRESBYTERIAN WOMEN** (Ms. Alice Ackermann, Moderator)

Ms. Ackermann announced plans for the Fall Retreat and reported on the successful Mini-Mission Trip to Dakota Presbytery in this summer. The National Gathering will be in Orlando, July 18-22, 2012.

**SESSION RECORDS REVIEW** (The Rev. Stephen Wright, Moderator)

Mr. Wright announced the scheduled cluster meetings October 15, October 19 and October 22 for review of session minutes and records.

The Moderator turned the gavel to the Vice Moderator, Ted Sperduto.

**PRESBYTERY COUNCIL REPORT** (Ms. Jeanne Nymoen)

Ms. Nymoen, the Rev. Marcia Thomas and the Rev. Sarah Moore-Nokes provided information about the steps leading to a proposal from the four Executive Presbyters of "Wisconsin Presbyteries" for a joint office and the resulting recommendation from Presbytery Council. (Council Minutes and Recommendations – Appendix B)

**11/71** It was VOTED that Presbytery join with the Presbyteries of John Knox, Northern Waters in sharing office space, staff and resources on a trial/transitional basis for a one-year period beginning in January 2012 in Stevens Point, Wisconsin.

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The Vice Moderator called on the Stated Clerk for a report regarding the requests from Faith Presbyterian Church, Crivitz; United Presbyterian Church, Amberg; First Presbyterian Church, Pembine; and Hogarty Presbyterian Church, Aniwa for dismissal or separation from the Presbyterian Church (USA).

**11/72 It was VOTED that the Moderator appoint a working group to create a policy on disaffiliation and make its recommendation at the November 2011 meeting.**

The Moderator announced her appointments to the working group: Ruling Elder George Buchanan, Ruling Elder Bette Hoytink, Teaching Elder Cyndy Little, Teaching Elder Michael Lukens, Teaching Elder Ted Sperduto, Ruling Elder Jess Wakefield, Teaching Elder Tom Willadsen, and Ruling Elder Jeanne Nymoen.

The Rev. Kathy Keener-Han offered prayer.

**PERSONNEL COMMITTEE** (The Rev. Mara Rivera, Moderator)

Ms. Rivera announced that the Committee has authorized the hiring of an office assistant on a limited term basis for 10 hours per week at \$12.00 per hour through the end of the year. Funds for this position will be taken from the unused portion of the COM Consultant Fees.

She further reported that the committee would be meeting in October to make budget recommendations and work with staff regarding the transition.

**FINANCE COMMITTEE** (The Rev. Richard Manny, Moderator)

Mr. Manny reported the committee has reviewed the outstanding congregational loans. All are current.

**11/72 It was VOTED to receive the report and that it be made part of the permanent minutes.**

**Outstanding Congregational Loan Report  
August 29, 2011**

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ARPIN, FIRST

**1997/99 It was VOTED that the Arpin Session be allowed to proceed with the addition and remodeling project up to \$244,475, subject to the approval of the Finance Committee.**

**Subsequently, the Finance Committee authorized (6/98) loan applications to the General Assembly and synod for the building program totaling \$150,000.**

**Lending Institution: GA Accessibility  
Date Received: March 1999  
Outstanding Balance: \$6,935.27  
As of 05/31/11**

**Amount: \$30,000  
Interest Rate: 3%  
Final Payment Due: April 2014**

**Lending Institution: Synod Lakes & Prairies  
Date Received: March 1999  
Outstanding Balance: \$20,219.94  
2009  
As of 05/31/11**

**Amount: \$75,000  
Interest Rate: 6% Reduced to 5%  
Final Payment Due: April 2009 – Extended May**

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DEPERE, FIRST UNITED

2006/43 It was VOTED to concur in the request of the congregation of the First United Presbyterian Church of DePere, WI to mortgage the church's properties described as: (see official minutes)

for an amount up to \$1.4 million, at an interest rate not to exceed 7.8% for a term of five years, in order to fund additions and renovations to the church properties. It is understood that at the end of the five year period, the remaining balance will be refinanced, with the terms of that financial agreement to be authorized by the Presbytery at that time.

2006/112 It was VOTED to adopt the following resolution regarding the DePere Church loan application with the denomination for \$450,000:

Therefore, be it resolved that: The Winnebago Presbytery of the Presbyterian Church (USA) (a "Corporation") having received and reviewed the loan application of the First Presbyterian Church, DePere, WI, a member in good standing of this Presbytery, approved the loan application and guarantees the repayment of principal and interest on the loan to the Presbyterian Church (USA), a Corporation ("CLP"), in the amount of \$450,000.00. The officers of the Presbytery Corporation as listed on the attached Affidavit/Certificate of Incumbency marked Exhibit A are authorized to sign a Guaranty Agreement for this loan as agents of the Presbytery Corporation.

Lending Institution: PILP Amount: \$450,000  
Date Received: Interest Rate: 6.5%  
Outstanding Balance: \$374,189.00 Final Payment Due: 20 yrs  
As of 05/31/2011

2011/24 It was VOTED to concur with the request of the First United Presbyterian Church, De Pere, to mortgage their church property (see description at Minutes Reference: 2006/43) in the amount of \$240,000 at 6.5% through M & I Bank for the purpose of financing the recent extension of the building for its "Family Life Center."

Lending Institution: M & I Bank Amount: \$240,000  
Date Received: Interest Rate:  
Refinanced: Final Payment Due: Sept. 2013  
Outstanding Balance: \$222,416.98 Interest Rate: 6.5%  
As of 05/31/2011 Balloon Payment Due: March 2012

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GREEN BAY, FIRST

11/26 It was VOTED to concur with the request of First Presbyterian Church, Green Bay, to mortgage property (description found in permanent minutes) in order to seek a loan up to \$160,000 for refurbishment of their organ. Bank First National has offered to provide the loan with options that allow First Presbyterian to choose either 3 or 5 year terms (before interest rate adjustments) with fixed interest rates of between 4.5% and 5.5%.

Lending Institution: ~~Bank First National~~ Associated Bank Amount: Up to \$160,000  
Date Received: Dec 2010 Interest Rate: 4.75%  
Outstanding Balance: \* Final Payment Due: Dec. 25, 2016  
As of: 5/31/2011

\* For remainder of 2011 will only pay interest on amount used. In January 2012, the final loan amount will be set and payments of principal and interest will begin.

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WABENO, FIRST

2008/07 It was VOTED to concur with the request of the Wabeno Church and the Forest Larger Parish in its application to the Presbyterian Church Mortgage Loan Program:

The Presbytery of Winnebago (a "Corporation") of the Presbyterian Church (U.S.A.) having received and reviewed the loan application of the First Presbyterian Church of Wabeno, a member in good standing of this Presbytery, approved the loan application and guarantees the repayment of principal and interest on the loan to the Presbyterian Church (U.S.A.), A Corporation ("CLP") in an amount not to exceed \$90,000. The officers

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of the Presbytery Corporation as listed on the attached Affidavit/Certificate of Incumbency marked Exhibit "A" are authorized to sign a Guaranty Agreement for this loan as agents of the Presbytery Corporation.

The Synod of Lakes and Prairies approved a \$40,000 loan and the Presbyterian Loan Program approved a \$50,000 loan.

Lending Institution: Synod Amount: \$40,000  
Date Received: 11/08 Interest Rate: 5.5%  
Outstanding Balance: \$36,816.75 Final Payment Due: 11/01/28  
As of: 05/31/2011

Lending Institution: PILP Amount: \$50,000  
Date Received: 11/17/08 Interest Rate: 5%  
Outstanding Balance: \$44,098.92 Final Payment Due: 11/25/23  
As of: 05/31/2011

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MARSHFIELD, FIRST

2002/60 It was VOTED to grant permission to Marshfield First Presbyterian Church to seek loans not to exceed \$1.7 million through the Associated Bank, the synod and the General Assembly, for the church building project on the 9.2 acres of property described as:

Lot One (1) of Wood County Certified Survey Map No. 6936, (recorded in Volume 24 of Survey Maps on page 36), being part of the NE-1/4 of the NE-1/4 of Section 12, T25, R2 East, City of Marshfield.

Lending Institution: FPC Notes Program Amount: Up to \$700,000  
(owed to members)  
Date Received: Varies Interest Rate: 1.5% – 3.75% (varies)  
Outstanding Balance: \$252,849.53 Final Payment Due: varies  
As of 05-31-11

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OMRO, FIRST

2003/34 It was VOTED to concur with the request of the First Presbyterian Church, Omro, to obtain a commercial loan of \$600,000 for the church building project on the 15 acres of property described as:

Lot 2 of CERTIFIED SURVEY MAP NO. 5014 recorded in Volume 1 of Certified Survey Maps on Page 5014 as Document No. 1183717; being part of the South 1/2 of the North East 1/4 of Section 7, T18N, R15E, and of the North East 1/4 of the South East 1/4 of Section 7, T18N, R15E, and of Lot 49, North of Fox River according to the Plat of Outlots, and of Lot 1 of Certified Survey Map No. 2466 filed in Volume 1 of Certified Survey Maps on Page 2466 as Document No. 785737, all in the City of Omro, Winnebago County, Wisconsin.

The loan rate through the First National Bank of Berlin, Omro Branch, is 4.99% for first year, 5.5% for an additional 2 years, and thereafter at market rate for a maximum of 20 years.

Lending Institution: First National Bank of Berlin Amount: \$600,000  
Date Received: July 14, 2003 Interest Rate: 1<sup>st</sup> yr 4.99%; 2&3 yr 5.5% (original)  
Outstanding Balance: \$144,393.00 Final Payment Due: July 01, 2013  
As of 05/31/2011 Renegotiated 7/10 at 5.25%

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SCHOFIELD, COVENANT COMMUNITY

2006/44 It was VOTED to concur in the request of the congregation of the covenant community Presbyterian Church of Schofield, WI to mortgage the church's properties described as: CSM No 4047, Vol. 15, page 45 for an amount up to \$1.4 million, at an interest rate not to exceed 7.95% for a term of 20 years, in order to fund additions and renovations to the church building.

Lending Institution: Associated Bank  
Date Received: Sept. 17, 2007

Amount: \$1,290,000  
Interest Rate: 6.99%

REFINANCED: River Valley Bank  
Date Received: February 3, 2010  
Outstanding Balance: 1,179,353.45  
As of 05/31/2011

Amount: \$1,250,045.29  
Interest Rate: 6%  
Final Payment Due: February 3, 2013

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WINNECONNE, FIRST

09/41 It was VOTED to grant permission for First Presbyterian Church, Winneconne, to seek financing through General Assembly for an amount not to exceed \$50,000 at a 5% rate for twenty years in order to purchase the property at 16 South Third Avenue, Winneconne, WI for no more than \$115,000. The property is described as:

Lot Eight (8) and the South Forty (40) feet of Lot Nine (9) of Block Eleven (11) in the plat of WINNECONNE, in the Village of Winneconne, Winnebago County, Wisconsin, excepting therefrom the West Fort-six (46) feet of said Lot Nine (9) and also excepting therefrom the South Twenty-six and Two Hundred Seventy-eight Thousandths (26.278) feet of said Lot Eight (8). Tax Key Number: 191-0131.

Lending Institution: PILP  
Date Received: August 2009  
Outstanding Balance: \$45,302.41  
As of 05/31/2011

Amount: \$50,000  
Interest Rate: 5%  
Final Payment Date: 08/25/24

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Mr. Manny noted the committee is reviewing the certificates of property and liability insurance coverage for churches. Eight have not yet provided the requested information: Wequiock, Pioneer, Merrill First, Pembine, Bethesda, Wausaukee First, Hope White Lake, and Wild Rose.

The 2012 Proposed Budget was submitted for a first reading. Mr. Manny noted that there are some gaps at this point as considerations need to be given to personnel items and costs related to office moves. (Appendix C)

The proposed presbytery per capita is \$18.75 for a total per capita of \$30.38. Congregations are being asked to increase their mission giving by 1% and recommended percentages for General Assembly, Synod and Presbytery are 21.5%, 14.5%, and 64% respectively. These items will be voted on at the November meeting.

**RESOURCE AND PROGRAM COORDINATING TEAM** (The Rev. Ted Sperduto, Moderator)

Global Partnership Task Group: Richard Manny reported on the visit from the Rev. Diego Higuera, Executive Secretary of the Presbyterian Church in Colombia, October 3-11. He will be making presentations and participating in worship at a number of congregations.

Members of the Task Group are also planning an advocacy trip to Washington, D.C. November 1-3. Delegates will be Jeff Todd (Wausau), Marcia Thomas (Abbotsford), Michael and Barbara Lukens, and Richard Manny.

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Theology Through Games: Jennifer Zander announced an event at Wausau First sponsored by the Presbyterians in Education (PIE) on October 8.

Worship/Sacraments Education Event: Lina Wittmann reported on the wonderful week of learning that PIE sponsored in August. The class was led by Jane Rogers Vann, Rowe Professor of Christian Education Emerita at Union Theological Seminary and Presbyterian School of Christian Education. (Jane is also a former member of First Presbyterian Church, Oshkosh.)

Synod School Report: Gina Struensee reported that Synod School was a success with 59 persons in attendance from Winnebago Presbytery. She thanks Presbytery for underwriting the cost of a bus; it was much appreciated.

Fall Youth Camp: Ms. Struensee announced plans for the Fall Youth Camp, Mission is Possible, October 27-30 at the Wisconsin Lions Camp in Rosholt. Activities will include a Habitat Shed Build and "skyping" with youth from Urabá Presbytery in Colombia.

She also announced plans for a workshop on November 12, Introducing Confirmation Classes to Presbytery. This will run concurrently with the November presbytery meeting.

Wisconsin Interfaith Power and Light: The Rev. Susan Zencka, Board of Directors President, announced plans for a Cool Congregations Training Event on October 1 in Monona, Wisconsin.

**COMMITTEE ON MINISTRY** (Ms. Bette Hoytink, Moderator)

Ms. Hoytink reported actions taken by the Committee on behalf of Presbytery since the May 10, 2011 meeting.

- Committee granted permission for Rev. Nicholas James Hatch, Glacier Presbytery, to labor within the bounds of Winnebago Presbytery. Rev. Hatch assumed the position of Associate Pastor of Youth and Young Adult Ministry at the UCC First Congregational Church of Appleton, WI on September 1, 2011. He will meet with the Committee on Ministry in October to be examined for membership in Winnebago Presbytery.
- Committee voted to recognize the position of Associate Pastor of Youth and Young Adult Ministry at the UCC First Congregational Church of Appleton, WI as a validated ministry of Winnebago Presbytery.
- Committee completed triennial visits with Sessions of First United, DePere; First, Athelstane and First Wausaukee; First, Marshfield.
- Committee reviewed annual reports of the following Commissioned Ruling Elders:

Max Ballard  
Warren Kraft  
Wendy Mannering

George Buchanan  
Richard Kreager  
Jess Wakefield

Phil Kinzel  
Dennis Mannering  
Lin Wittmann

No reports were received from Commissioned Ruling Elders Alyson Janke and Cheryl Lepak.

- Committee reviewed the annual reports of the following Certified Ruling Elders:

Rosangela Berbert  
Charles Brownlow

Ned Grossnickle  
Jean Hamersky

Jessica Harrison  
Jim York

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No reports were received from Certified Ruling Elders Tamara Cox-Burnett and Bonnie Weideman.

- Committee reviewed the annual reports of the Non-Parish and Honorably Retired Minister Members of Presbytery.
- Committee approved implementation of a new practice to assign a COM member as a liaison to each congregation in the Presbytery to offer greater, more consistent support of our congregations, to promote trust, and to further the connectional nature of the PC(USA). The liaison job description was also approved.
- Committee approved a new pastor moving expense policy document, *Moving to the Field*, which will serve as a guide for both candidates and PNCs as they negotiate the terms of a new call.
- Committee granted permission for Rev. Dr. Bruce A. Jones, First Presbyterian in Janesville, WI to labor within the bounds of Winnebago Presbytery to assist at a wedding on August 13 in Two Rivers at St. Peter the Fisherman Catholic Parish.
- Committee granted permission for Rev. Susan Gilbert Zencka, Frame Memorial Presbyterian Church, Stevens Point, to labor outside the bounds of Winnebago Presbytery to conduct a memorial service on September 17 in Rose Valley, PA.
- Committee approved formation of a task force to develop guidelines to facilitate conversations on congregational viability. Julie Meadows and Marcia Thomas will co-chair the task force, which will begin with a discussion on the “theology of church” in January 2012.
- Committee approved a contract with Certified Ruling Elder, Jean Hamersky, to provide transitional pastoral care to members of the former Preble Park Presbyterian Church, Green Bay, WI and to minister to the homebound members of the former Preble Park church. Contract begins August 1, 2011 for a period of ten months, subject to review and renewal May 31, 2012. Oversight of the contract and the CRE’s performance is through the Committee on Ministry.

**11/73 It was VOTED to Commission Ruling Elder, Jean Hamersky, to the ministry of pastoral care to the members of the former Preble Park Presbyterian Church Green Bay, Wisconsin beginning August 1, 2011 for a period of ten months, subject to review and renewal May 31, 2012.**

**She will coordinate visitation to each of the homebound members and provide transitional care to former members as they move to new worshipping communities. Ms. Hamersky is authorized to celebrate the Sacrament of the Lord’s Supper and to conduct funerals and memorial services with a Minister of Word and Sacrament. She will meet monthly with a mentor and provide quarterly reports to Presbytery. Terms:** (Presbytery policy prohibits posting of this information in the online edition of the Minutes but it is available upon request.)

**11/74 It was VOTED to receive the 2011 Pastoral Terms of Call Report and make it a part of the permanent minutes. (Appendix D)**

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11/75 It was voted to increase the 2012 Presbytery minimum pastoral salary by 3.25% over 2011 so that the minimum for all incoming, fulltime pastors will be \$46,333 without a manse and \$35,594 with a manse.

11/76 It was VOTED to grant permission for the Rev. William Plank, Honorably Retired, to labor outside the bounds of Winnebago Presbytery to participate in the baptism of his granddaughter in Silver Spring, MD (National Capital Presbytery) on September 18, 2011.

#### **NEW AND MISCELLANEOUS BUSINESS**

No new business was brought before the body.

#### **NEXT MEETING**

The Moderator noted the next Stated Meeting will be at Memorial Presbyterian Church, Appleton on November 11-12 and will be co-hosted by the Kimberly Presbyterian Church.

11/77 It was VOTED to adjourn the meeting following the closing benediction.

#### **NECROLOGY ROLL**

Presbyters stood as the Necrology Roll for the years 2009 and 2010 was read and completed the remembrance by singing "For All the Saints."

#### **ADJOURNMENT WITH PRAYER AND BENEDICTION**

Ms. Nymoer closed the meeting with prayer, especially remembering the joys and concerns shared during the day.

The meeting adjourned at 3:00 p.m.

Respectfully submitted,

Michael B. Lukens  
Stated Clerk

Nancy Barczak  
Associate for Administration

Appendix A: Necrology Report  
Appendix B: Presbytery Council Minutes & Recommendations and Executive Team Report  
Appendix C: 2012 Proposed Budget – First Reading  
Appendix D: 2011 Terms of Call Report