

**PRESBYTERY OF WINNEBAGO
APPLICATION**

SMALL CHURCH GRANT

Church _____

Address _____

City _____

Telephone _____

Pastor _____

Phone _____

Clerk of Session _____

Phone _____

Address _____

City _____

Project Leader at Church _____

Phone _____

Address _____

City _____

Check One:

Capital/Property Need Request _____

Enhance/Expand Mission Program _____

For Presbytery Office Use – Please leave blank

Date Received _____

Date Grants Allocation _____

Committee Liaison _____

Final Action: _____

Date of Action: _____

PROJECT PROFILE

Using a separate sheet of paper, please complete the following information.

1. What do you plan to do with the funds for which you are applying?
2. How does this expenditure fit into the life of your congregation? What makes this project worth doing? What are the alternatives if it doesn't happen?
3. How does the proposed improvement contribute/improve the mission of the church? How will it increase your ability to carry out your mission?
4. How much do you expect your total project to cost? What is the time frame in which the funds would help you the most?
5. What will the congregation do to facilitate the project? How will you fund the portion not covered by the Small Church Grant?
6. Attach copies of the session minutes that demonstrate this request has been considered and approved through proper session action and, if appropriate, minutes of the congregational meeting where members demonstrated their support and approval.

1. Communicant church membership and average attendance at Sunday worship services for the past three years:

	Year	_____	_____	_____
Membership		_____	_____	_____
Attendance		_____	_____	_____

1. Survey of Income and Expenses for the past three years:

	Year	_____	_____	_____
Pledged Income		_____	_____	_____
Reserve/Endowment Income		_____	_____	_____
Other Income		_____	_____	_____
Total Expenses		_____	_____	_____

2. Average Gift Per Giving Unit:

	Year	_____	_____	_____
Income from Gifts		_____	_____	_____
Number of Giving Units		_____	_____	_____
Average Gift Per Unit		_____	_____	_____

3. Assets for the Current and Prior Year:

	Year	_____	_____
Assets			
Cash on Hand – Ckng/Savings Accounts		_____	_____
Endowments		_____	_____
Reserves		_____	_____
Other (Land/Building)		_____	_____
Total Assets		_____	_____

4. Current Outstanding Capital Loans and Repayment Schedules:

Lender	Orig. Amount	Unpaid Balance	Monthly Payment	Maturity Date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Totals	_____	_____	_____	_____

5. Outline Cost of Project:

Project to begin (date) _____ Projected completion _____

- a. Project Bid (check one: _____ Estimate _____ Firm) \$ _____
- b. Architect's fee and costs (if applicable) \$ _____
- c. Other \$ _____
- Total Estimated Project Cost** \$ _____

6. Resources Available for Project

- a. Unborrowed cash on hand at present time \$ _____
- b. Congregational Gifts \$ _____
- c. Additional unborrowed income from other sources \$ _____
- Specify Source _____
- d. Outside Grants (specify) _____ \$ _____
- e. Synod Loan: _____ years @ _____ % interest \$ _____
- f. Commercial Loan: _____ years @ _____ % interest \$ _____
- g. Other (specify) _____ \$ _____
- TOTAL LOCAL RESOURCES** \$ _____

- h. Amount Requested from Small Church Grant Fund \$ _____
(No more than 50% of total project)
- i. Total Cost \$ _____