

**REMUNERATION FOR AN APPOINTED  
SESSION/CONGREGATIONAL MEETING MODERATOR  
Presbytery of Winnebago**

This policy applies to any non-parish, honorably retired, or any clergy who is appointed by the Committee on Ministry to moderate session or congregational meetings for churches other than those they presently serve.

1. The moderating fee should be \$25.00 per hour, plus round trip mileage at the prevailing IRS rate (2009 \$.55/mile).
2. The Presbytery Office will provide a voucher to be used by the moderator and the session. It is recommended that a voucher be submitted to the clerk of session at the end of each session or congregational meeting. The church should send payment to the moderator within the next week.

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**Session/Congregational Meeting Moderating Voucher**

Church Name \_\_\_\_\_

Session/Congregational Meeting Date \_\_\_\_\_

Moderator's Name (please print) \_\_\_\_\_

Mailing Address  
\_\_\_\_\_  
\_\_\_\_\_

Length of Session Meeting \_\_\_\_\_  
@ \$25.00 per hour                      Total \_\_\_\_\_

Round Trip Mileage \_\_\_\_\_  
@                      IRS rate                      Total \_\_\_\_\_

Total Amount \_\_\_\_\_

\_\_\_\_\_  
Moderator

\_\_\_\_\_  
Clerk of Session