

**Winnebago Presbytery
Stated Meeting
November 10, 2007
DePere, Wisconsin**

Convening the Meeting

The meeting convened in the sanctuary of the First United Presbyterian Church in DePere, Wisconsin. The Moderator, Elder Barbara Jordanger, declared a quorum present and opened the meeting with prayer at 9:40 a.m.

<u>Roll Call</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Thomas Beck		X	
Deb Bergeson-Graham		X	
Gisele Berninghaus			X
John Billings		X	
Sid Bouldin		X	
Barbara Carmichael		X	
Dennis Cobb		X	
Marion Conditt	X		
C. Nelson Craig		X	
Jan Davis	X		
Steve Davis	X		
Kathleen Dooley		X	
Edward Esler		X	
Robert Everhard		X	
Timothy Fulop			X
Clifford Haskins		X	
Donald Heeringa		X	
Richard Hill		X	
Judith Holmes-Jensen	X		
Thomas Hutt		X	
Paul Huxtable	X		
Gail Irwin	X		
Roy N. Johnson		X	
William Kamke			X
Donald King	X		
Curtis Larson			X
Cynthia Little	X		
Michael Lukens	X		
John Lyford		X	
Ronald McDuffie		X	
Richard Manny		X	
Richard Marcy			X
Craig Mansur			X
Peter Markey		X	
Scott Marrese-Wheeler		X	
Paul Martin	X		
Patricia Matthew		X	
Julie Meadows	X		
Richard Moore		X	
Sarah Moore-Nokes	X		
Joy Nelson-Jeffers	X		
Barbara Peterson		X	
Susan Phillips		X	
William Plank		X	
Mary Pol		X	
Rebecca Proefrock			X
Joseph Ripley	X		
Mara Liz Rivera	X		

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<u>Roll Call</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
Lucille Rupe	X		
Matthew Sauer	X		
JoAnn Schoblaski	X		
Rachel Reeves Schwab		X	
Edward Slusser	X		
Ted Sperduto	X		
Lois Swanson			X
Wilfred Tabb	X		
Marcia Thomas			X
Ted Tromble	X		
Charles Valenti-Hein		X	
Richard Warch			X
Colin Webster		X	
Tom Willadsen	X		
Janet Wolfe	X		
Wright, Stephen A.H.	X		
Margaret Zedan		X	
Susan Zencka	X		

07/78 It was VOTED to excuse those so listed.

Churches Represented

Abbotsford	Jim York
Amberg	Not Represented
Aniwa	Not Represented
Appleton	Not Represented
Arpin	Lillian Nelson
Athelstane	Bonney Reese
Crivitz	Not Represented
De Pere	Jen Van De Hei
Fond du Lac	Jean and Ray Morgan
Gleason	Calvin Patterson
Green Bay First	Don Kisela
Green Bay Preble Park	Judy Nighorn
Green Bay Wequiock	Not Represented
Kiel	Not Represented
Kimberly	Not Represented
Lakewood	Mary Ellen Keller
Laona	Katie Collins
Manitowoc	Jeanne Wilcox
Marinette	Not Represented
Marshfield	Lyn Zais
Melnik	Ruth Prochazka
Merrill	Not Represented
Neenah	Virginia Hayes and Guenter Petermann
New Franken	Not Represented
Oconto	Glen Blum
Omro	Bryon Huebner
Oshkosh	Barbara Goldthwaite
Pembine	Not Represented
Pickett	Not Represented
Schofield	Excused
Shawano	Not Represented
Sheboygan	Ann Grittinger
Stevens Point	David Arey
Wabeno	Jonelle Gregg
Wausau	Jack Anderson and Mary Sperduto
Wausaukee	Not Represented
Weyauwega	Vern Josie
White Lake	George Buchanan, CLP

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Wild Rose Excused
Winneconne Richard Kreager, CLP

07/95 It was VOTED to excuse those so listed.

Commissioned Lay Pastors: Cheryl LePak and Dennis Mannering
Max Ballard, Alyson Janke, and Warren Kraft Excused

Certified Lay Pastors: Jean Hamersky

Certified Lay Pastor Students: Wendy Mannering
Jess Wakefield Excused

Visitors:

Green Bay First Lyn Early, Ross Early, Kathleen Ford, Barbara Lasnoski, Lisa Olson, Victor Halloran,
and Nancy Siewert

Green Bay Preble Park Barbara Boehler
Lakewood Mary Scheuerman
Manitowoc Winnie Drape
Waupaca Bonnie Conditt
Wausau Mary Anderson

Jamestown, SD Randal Argall, Pastoral Candidate for Green Bay First
Madison, WI Gaston Razafy, Regional Director, Church World Service
Appleton, WI Beth Schnorr, Executive Director, Harbor House Domestic Abuse Services
Stephen Ware, MSW, Retired Therapist

Council Members: Margaret Dakins, Anne Dropp, Barent Johnson, Barbara Jordanger, and
Mary Lou Opgenorth

Presbytery Staff: Nancy Barczak

07/96 It was VOTED to grant early leave to the Rev. JoAnn Schoblaski, the Rev. Mara Rivera, Elder Glen Blum, Elder Don Kisela, and Elder Richard Kreager.

07/97 It was VOTED to adopt the docket as distributed.

Report on Arrangements: The Rev. Ted Tromble welcomed everyone to the church, gave a brief overview of the church's history and noted the arrangements for the day.

Introduction of New Elders and Visitors: New elders from Neenah, Laona, Omro, and Lakewood were introduced. The Rev. Randy Argall, pastoral candidate for Green Bay First and members of the Pastor Nominating Committee were introduced. Ted Tromble asked all those in attendance from DePere First to stand and be recognized.

STATED CLERK'S REPORT:

07/98 It was VOTED to approve the Minutes of the September 11, 2007 as distributed.

07/99 It was VOTED to receive the report of the Administrative Commission to Ordain the Rev. Cynthia Stover Carlisle and to dismiss the Commission with gratitude.

Presbytery has received notice from the Synod of Lakes and Prairies of a Remedial Complaint from the Rev. Dr. Janet Wolfe against the Presbytery.

Annual statistical report time is approaching – watch for mailing in December.

The Clerk will be providing clarification during the coming months of IRS Rules for Political Participation for non-profits and tax-exempt bodies.

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Dr. Lukens also extended his personal thanks for the prayers and support during his wife's recent hospitalization.

CONSENT AGENDA

The September 11 Minutes of Presbytery were approved during the Clerk's Report.

07/100 It was VOTED to adopt the remaining items on the consent agenda:

Committee on Ministry Report

- 1. Committee recommends that the Parish Associate position at Green Bay, First Church be closed effective December 31, 2007.**
- 2. Committee recommends that Presbytery authorize the Rev. Fred Schultz, Honorably Retired, United Methodist Church, Nicolet District, to officiate at Holy Communion at Oconto, First Church on November 25, 2007.**
- 3. Committee recommends that Presbytery authorize Commissioned Lay Pastor Max Ballard to officiate at Holy Communion at Oconto, First Church on December 24, 2007.**
- 4. Committee recommends that Presbytery authorize Commissioned Lay Pastor Max Ballard to officiate, when called upon, at Holy Communion at DePere, First United Church for a period of one year, beginning January 1, 2008.**

Presbytery Council Report

- 7. Council recommends approval of the 2008 Council meeting dates: January 15, April 15, August 19, and October 21.**

COMMITTEE ON MINISTRY:

The Rev. Paul Huxtable reported that Triennial Visits have been completed with Wild Rose and Wausau.

07/101 It was VOTED to approve the Terms of Call for the Rev. Randal Argall as fulltime Pastor of First Presbyterian Church, Green Bay, effective January 1, 2008:

[This information has been removed for privacy purposes. The information may be obtained from the Permanent Minutes of this meeting on file in the Presbytery Office.]

Mr. Huxtable reported the congregation fulfilled the requirements of the PC(USA) EEO program.

Mr. Argall was introduced and asked to make a brief statement prior to the examination for membership. Mr. Argall responded to several questions from presbyters.

07/102 It was VOTED to close the examination.

Before Mr. Argall was dismissed for the discussion, Executive Presbyter, Lucy Rupe gave special thanks to the Pastor Nominating Committee and the Interim Pastor Jan Davis because the process had taken longer than expected due to some unexpected developments.

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07/103 It was VOTED to receive the Rev. Randal Argall into membership, effective January 1, 2008. Mr. Argall was welcomed with applause.

07/104 It was VOTED to grant the Rev. Mary Pol permission to labor outside the bounds of Presbytery in order to perform a wedding in Minneapolis on January 1, 2008.

07/105 It was VOTED to grant permission for the Rev. Stephen Wright to labor outside the bounds of Presbytery for the purpose of conducting a wedding ceremony in Two Harbors, Minnesota, on July 11, 2008.

CHURCH WORLD SERVICE

The Rev. Susan Zencka spoke briefly about her recent trip to Africa and the work that is being done by Church World Service, and then introduced Mr. Gaston Razafy, Regional Director of Church World Service.

Mr. Razafy thanked the many congregations of Winnebago Presbytery that contribute to CWS in so many ways – Crop Walks, the Blanket Fund, Health Kits and School Kits. He indicated a display table is set up in the narthex and people should feel free to take whatever materials they might find helpful. Mr. Razafy is also available to speak to local congregations.

Nancy Siewert noted that during the recent Presbytery Youth Camp 89 health kits were assembled and forwarded to Church World Service thanks to the many donations from our congregations.

EVALUATION OF STEWARDSHIP PRESENTATIONS

The Rev. Sarah Moore-Nokes distributed brief survey forms as a follow-up to the four stewardship presentations made over the past year by the Rev. Don Schultz from the James Company. She requested presbyters to take a few moments to complete them and hand them back.

RESOURCE AND PROGRAM COORDINATING TEAM:

It was reported that pending approval of the 2008 budget, RPCT has approved allocating \$50,500 in local mission grants to 18 projects sponsored by 11 congregations in Winnebago Presbytery. The Team is compiling a CD to be used for local mission interpretation. They will be mailed before the end of the year.

The Team has also approved expenditures from the Peacemaking Offering Fund and the Genesis Grant Fund in 2008 as follows: \$4,000 from Peacemaking for two projects relating to children. From the Genesis Grant: Second and final year of funding of \$3,000 to Forest Larger Parish, second and final year of funding of \$5,000 to Manitowoc First, and \$2,000 to Preble Park to fund the first year of a two-year grant for childcare staff in order to promote member leadership/participation.

Elder Winnie Drape reported on the fall activities of the Global Mission Task Group which included meeting with Diego Higuera (Urabá Presbytery) regarding continuation of the Colombia Partnership, participation of several members in the Colombia Network meeting and the Mission '07 Conference, both held in Louisville in October, and the itineration of Mission Worker Elisabeth Cook in the Presbytery. Ms. Drape called attention to the variety of information

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available on line about mission work of the Presbyterian Church (USA). She directed presbyters to www.pcusa.org/missionconnections.

The Rev. Sarah Moore-Nokes introduced Beth Schnorr, Executive Director of Harbor House Domestic Abuse Services in Appleton. Harbor House is one of the projects receiving local mission grant funding.

Ms. Schnorr shared a video regarding programming and thanked Presbytery for support of their programs, and answered questions.

PRESENTATION – “Professional Boundaries”

The Rev. Lucy Rupe introduced retired therapist Mr. Stephen Ware who addressed presbyters regarding boundaries for clergy and others in church work.

RECESS FOR LUNCH: Elder Anne Dropp offered prayer prior to recessing to the Family Life Center for lunch prepared by members of the DePere congregation.

WORSHIP

Presbytery reconvened in worship at 1:00 p.m. The service was led by the Rev. Matthew Sauer, assisted by Presbytery musicians the Rev. Ted Tromble, the Rev. Mara Rivera and the Rev. Stephen Wright. The Sacrament of the Lord's Supper was celebrated and the offering of \$240.25 was designated for the Presbyterian Church (U.S.A.) Christmas Joy Offering.

SPEAK OUT

- Elder Judy Nighorn reported that Synod School '07 was a success and information about next year's event is now available. Presbytery will be offering scholarships next year; watch for more information in the coming months.
- CLP Dennis Mannering thanked everyone for their prayers and support following Crandon shootings.
- Praise and thanks were offered for the Presbyterian Musicians – Mara Rivera, Stephen Wright and Ted Tromble during worship.
- The Rev. Steve Davis, and members of Wausaukee/Athelstane and Sheboygan will be going on a joint work trip to the Gulf coast next March.

PRESBYTERIAN WOMEN:

Ms. Margaret Dakins reported on the successful retreat at Pine Lake and noted that the PW Spring Gathering will be held at DePere on April 26, 2008. The presenter for the day will be the Rev. Lucy Rupe, Executive Presbyter.

NOMINATING COMMITTEE:

Elder Barbara Goldthwaite presented persons to be nominated for committee moderators. The Moderator called for any additional nominations; none were received.

07/106 It was VOTED to elect as Committee Moderators:
RPCT – Judy Nighorn, (E) Preble Park
Committee on Ministry – Paul Huxtable (M) Neenah
Committee on Preparation for Ministry – Stephen Wright (M) Wausau

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**Finance – Richard Manny (M) Sheboygan
Personnel Committee – Anne Dropp (E) DePere, First
Session Record Review – Wil Tabb (M) Kimberly**

The nominees for Presbytery Moderator and Vice Moderator were presented. The Moderator called for additional nominations. None were received.

07/107 It was VOTED to elect Tom Willadsen (M) Oshkosh as Moderator and Dennis Mannering (CLP) Forest Larger Parish as Vice Moderator.

Nominees were presented for 2008 General Assembly Commissioners, Youth Advisory Delegate and Alternates. The Moderator called for additional nominations; none were received.

07/108 It was VOTED to elect the following GA Commissioners:

**Clergy – Richard Moore (M) Neenah
Alternate – Susan Phillips (M) Shawano
Elder – Jess Wakefield (E) Schofield
Alternate – Kay Smith (E) Merrill
YAD – Megan Keller, Lakewood
Alternate – Mariana Berbert, Oshkosh**

Ms. Goldthwaite presented nominees for Synod Commissioners. The Moderator sought additional nominations and none were forthcoming.

07/109 It was VOTED to elect the following Synod Commissioners:

**Clergy – Margaret Zedan (M), Fond du Lac (Class of 2009)
Elder – Jim York (E), Abbotsford (Class of 2010)
YAD – Dylan Wright, Wausau (Class of 2008)**

The nominees to fill committee vacancies were presented; no additional nominees were offered.

07/110 It was VOTED to elect as Committee members:

**Resource and Program Coordinating Team
(11-2) Judy Nighorn (E) Preble Park
(11-1) Ted Sperduto (M) Wausau, Member-At-Large
(11-1) Ellen Braatz (E) Appleton**

Committee on Ministry

**(11-2) Sid Bouldin (M) Schofield, Covenant
(11-2) Joy Nelson-Jeffers (M) Wausau, First, Parish Associate
(11-2) Wendy Mannering (E) Wabeno, First**

Committee on Preparation for Ministry

(11-2) Rebecca Proefrock (M) Green Bay, Member-At-Large

Finance Committee

**(11-2) Richard Manny (M) Sheboygan, First
(10-1) Tim Fulop (M) Kiel, First
(09-1) Robert Merriam (E) Neenah, First
Personnel
(11-2) Anne Dropp (E) DePere, First United
(11-1) Mara Liz Rivera (M) Winneconne, First**

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**Judicial Investigative Pool
(11-2) Barbara Jordanger (E) Stevens Point
(11-2) Ed Slusser (M) Omro, First**

It was noted there are still two vacancies on the Committee on Ministry and one on the Committee on Preparation for Ministry. If anyone is interested or if you know someone who might be interested, please contact Barbara Goldthwaite or the Presbytery Office.

The Moderator, Barbara Jordanger, called on the Rev. Stephen Wright to offer nominations for persons to serve as Ordination Exam Readers. Names were presented and no additional nominees were offered.

07/111 It was VOTED to elect the Rev. Ted Sperduto and the Rev. Margaret Zedan as principal readers and Elder Duane Patterson as alternate.

ASSOCIATE EXECUTIVE PRESBYTER:

The Rev. Sarah Moore-Nokes reported that 41 youth attended the Presbytery Youth Camp where they spent time talking about ways to change the world. She modeled the t-shirt designed for the event and thanked the presbytery for underwriting it.

EXECUTIVE PRESBYTER:

The Rev. Lucy Rupe shared a video about Hefsiba (Mozambique) where she taught classes and visited for a week during her trip to Africa this summer.

FINANCE COMMITTEE

Presbytery Treasurer, Barry Johnson, reported that the Committee is conducting the annual review of insurance coverage for the 40 congregations. Several churches have been contacted for some additional information.

The 2008 Operating Budget was presented for a 2nd reading and consideration. Mr. Johnson noted that the budget as presented includes a \$62,662 deficit. It also presumes a per capita apportionment of \$26.00 per member and unified mission giving using the recommended percentages of GA-26%, Synod-21%, and Presbytery 53%. Both the per capita and the recommended percentages are the same as in 2007.

**07/112 It was VOTED to adopt the 2008 Presbytery Operating Budget as attached.
(Appendix A)**

PRESBYTERY COUNCIL REPORT: (Appendix B)

The Moderator turned the gavel over to Immediate Past Moderator, the Rev. Cyndy Little, for the duration of this report.

Ms. Jordanger asked the Clerk to speak to the process to be followed for the remedial complaint. The Synod PJC will determine the timeline. The Clerk noted that we need to have a Committee of Counsel which will represent the presbytery through the process.

07/113 It was VOTED to elect a Committee of Counsel composed of the Rev. John Billings (M-HR), Elder Duane Patterson (E-Wausau), and the Rev. Margaret Zedan (M-Member-at-Large).

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Ms. Jordanger called on Elder Lyn Zais, who served as chair of the Task Force evaluating the continuation of the Associate Executive Presbyter Position. She gave a brief overview of the work of the task force and presented their recommendation to make the position permanent.

07/114 It was VOTED that there be a continuation of the Associate Executive Presbyter position, as a vital part of creating and supporting a programmatic Presbytery, making the position a permanent presbytery staff position.

Nominees to serve on the Presbytery Nominating Committee were presented. Ms. Little called for additional nominations; none were received.

07/115 It was VOTED to elect Elder Barbara Boehler (Preble Park) and the Rev. Ed Slusser (Omro) to a second term on the Presbytery Nominating Committee.

The name of Barbara Goldthwaite was placed in nomination to serve as Committee Moderator. No additional nominations were received.

07/116 It was VOTED to elect Elder Barbara Goldthwaite to serve another year as the Nominating Committee Moderator.

07/117 It was VOTED that the 2008 Presbytery Operating Budget include an increase in the Presbytery Council expenses (line item 5160p) from \$1,000 to \$1,800 and designate the following Ecumenical components (line item 5003p):

Wisconsin Council of Churches	\$ 6,680
Ecumenical Hispanic Ministry	6,000
Hands of Christ Ecumenical Deaf Ministry	10,000.

07/118 It was VOTED to approve the "Communications Guidelines" for Winnebago Presbytery.

Winnebago Presbytery Communication Guidelines

RATIONALE

In 2006, as part of the process of creating a purpose statement, the Council of Winnebago Presbytery articulated increased communication as one of our current priorities. As the office staff continues to work to enhance and increase communication in and among the 40 congregations of Winnebago Presbytery, we feel it necessary to put in place some guidelines for all communication including, but not limited to, the various Winnebago Presbytery web pages, other electronic communication such as *News and Notes*, and print publications.

GOALS

As we seek to be the body of Christ, Winnebago Presbytery wishes to provide a forum for individuals, congregations, committees, task groups and other relevant entities of the Presbytery to:

- Promote events
- Share information
- Issue invitations
- Dialogue on topics of interest in the Presbyterian Church (U.S.A.)
- Increase communication between the Presbytery offices, task groups, committees and congregations
- Provide a central location for necessary documents, information and links

GUIDELINES

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The communications of Winnebago Presbytery, both print and electronic, will announce and/or report on issues and events associated with all levels of the Presbyterian Church (U.S.A.) and especially those particular congregations within the bounds of this Presbytery. Items which give evidence of the Christ-led ministry of Winnebago Presbytery are encouraged for communication throughout this Presbytery and, when appropriate, the Synod of Lakes and Prairies and the Presbyterian Church (U.S.A.).

Because of legal, ethical and theological concerns, those items which promote businesses or profit-making enterprises of individuals or groups will not be communicated through any media means of Winnebago Presbytery.

These Communications Guidelines shall be applicable to all individuals, particular churches, and groups who wish to communicate through Winnebago Presbytery.

PRIVACY

- Individual street addresses, phone numbers, or personal email addresses may not be published without permission. Inclusion of a street address or an email address in a submission will be considered implied permission.
- All photographs of children and youth (or artwork by them) submitted for use on the website must be accompanied by a release form signed by the youngster's parent or guardian. (Form to be created and posted on website)

No information about any visitor to the Winnebago Presbytery website will be stored or sold. If applicable, financial information submitted for registration purposes will be transmitted on a separate, secure site.

LOGISTICS

- Submissions should be sent to info@winnebagopresbytery.org
- Photos should be submitted as JPG files and with permission of those pictured.
- News and Events submissions should be brief and list relevant links
- The deadline for *News and Notes* (Winnebago Presbytery's weekly e-news) is Thursday at noon.

Information for this document was compiled after reviewing communication guidelines and policies from the following Presbyteries: Seattle, Twin Cities Area, Philadelphia, and Central Florida.

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Winnebago Presbytery Communication Guidelines

07/119 It was VOTED to approve the 2007 Genesis Fund Partnership Grants be distributed as follows:

**Urabá Presbytery – Colombia - \$2,000
PC(USA) Mission Co-Worker – Eli Cook, Costa Rica – \$2,000
through Directed Mission Giving**

SYNOD COMMISSIONER REPORT

Elder Mary Lou Opgenorth gave a brief report of highlights from the Synod Meeting. She has now completed her term and thanked Presbytery for the opportunity to serve in that capacity.

NEW AND MISCELLANEOUS BUSINESS

- The Stated Clerk reported that the Session Records Committee has reviewed and approved the minutes of the Athelstane Presbyterian Church.
- The Rev. Ed Slusser offered a special thanks to all the adults who participated in leadership of the youth camp. The Moderator reported she attended a portion of the camp and enjoyed a meal and worship with the campers.

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- Ms. Jordanger reported that she will be joining the 36th congregation in the presbytery for worship this Sunday. Her goal has been to visit every congregation during her moderatorial year.
- The next Presbytery meeting will be at 9:30 a.m. on Saturday, February 9, 2008 at Frame Memorial Presbyterian Church in Stevens Point.

ADJOURNMENT:

07/120 It was VOTED to adjourn the meeting at 3:00 p.m. following the prayer and benediction.

CLOSING PRAYER AND BENEDICTION:

The Moderator closed the meeting with prayer, lifting up the joys and concerns that had been expressed during the day.

Respectfully submitted,

Nancy Barczak
Associate for Administration

Michael B. Lukens
Stated Clerk

Appendix A: 2008 Presbytery Operating Budget
Appendix B: Presbytery Council Minutes – October 16, 2007

[These Minutes reviewed & approved on *9 February, 2008*. Minutes Reference: 08/??]